

Instructions for the Letter of Recommendation for the Future Faculty Fellowship Program

The letter of recommendation can be submitted either as an e-mail attachment or through campus mail.

Send e-mail to:

ed_neal@unc.edu

Send the letter to:

Ed Neal, Center for Teaching and Learning, Campus Box #3470.

The selection committee for the Future Faculty Fellowship evaluates candidates chiefly on the basis of their prior teaching experience, their upcoming teaching duties at UNC, and their commitment to faculty careers in higher education. The candidates' application essays and letters of recommendation are therefore extremely important in the selection process.

Items to address in the letter:

- What is your academic relationship to the candidate?
- How long have you known the candidate?
- If you have supervised the candidate as a TA, please comment on his/her teaching performance.
- Comment on the candidate's commitment to a career as a faculty member in higher education.
- Please describe the course that the candidate is expected to teach in the upcoming year. (If the candidate is applying under "Special Conditions," please describe the course module for which he/she will be responsible.)
- What other characteristics does the candidate possess that you think would make him/her a suitable choice for the Future Faculty Fellowship?
- *Please read the Future Faculty program description and the course agenda before writing your letter of recommendation.*